

Data protection and confidentiality statement

of tec4U-Ingenieurgesellschaft mbH (pursuant to the Telemedia Act [Telemediengesetz (TMG)] § 13) and the German Federal Data Protection Act [Bundesdatenschutzgesetz (BDSG)]

We, tec4U-Ingenieurgesellschaft GmbH, thank you for visiting our website and for your interest in our company. The protection of your personal data is an important issue for us. Personal data consist of individual information about personal or factual circumstances concerning a specific or specifiable natural person.

Such data include information such as a person's name, address, telephone number and date of birth. As these data enjoy special protection, we collect them only within the scope of our technical requirements.

In this document we will explain, as is our duty, what information we collect during your visit on our website and how such information is used. Our data protection practices are harmonised with the provisions of the German Federal Data Protection Act (BDSG) and the Telemedia Act (TMG). We will collect, process and store your personal data exclusively in order to process enquiries and, if appropriate, orders/contracts. Only if you have separately granted your consent in advance will your data also be used for additional purposes specifically defined in detail in the consent:

1. Responsible body within the meaning of § 13 Sec. 1 TMG

The responsible body within the meaning of the data protection legislation is:

tec4U-Ingenieurgesellschaft mbH
Saar-Lor-Lux-Straße15
D-66115 Saarbrücken
Email: contact@tec4u.com
Fax: +49 681 92747499

2. Pseudonymised use of the website

You can in principle visit our websites without sharing your personal data with us. Pseudonymised user data are not assigned to the data of the person using the pseudonym. No use profiles are created.

3. Special functions of the website

Our website offers you different functions, the use of which enables us to collect, process and store personal data. Below we explain what happens with these data: The data collected via our contact form are only used to answer enquiries and/or process the orders received via the form. Once the enquiry has been processed, the data collected are deleted within six months, unless retention duties apply.

4. Data disclosure/Credit check and Scoring / Other purposes

We only disclose to third parties those data (e.g. name and address) that are necessary for us to fulfil our contractual obligations and for such third parties to ensure smooth processes, in particular for the administration of an agreement entered into, or when their storage is required for other statutory reasons. If you place personal data at our disposal, such data are only used for the stated purpose to which you agreed before entering the data. We will store your personal data only for as long as this is necessary or statutorily stipulated for the intended purpose of the data collection. If we are required to make an advance financial investment, we reserve the right, if applicable, to obtain creditworthiness references from credit reporting agencies to protect our lawful interests. For this purpose, we will transmit the personal data required for a credit check to third parties and will use the information received about the statistical probability of a payment default for a considered decision about the creation, performance or termination of a contractual relationship. The credit check may contain probability values (score values) that are calculated on the basis of scientifically recognised mathematical and statistical procedures and whose calculation includes address data among other things. Your rightfully protectable concerns are taken into account in accordance with the statutory provisions. You can request the pertinent credit reporting agency to disclose the data stored about you. No disclosure to third parties takes place for any reasons other than the above-mentioned purposes of credit checking or contractual and payment processing.

5. Statistical evaluation of visits to our Website/use of Google Analytics

We collect, process and store the following data whenever our website or individual files or pages thereof are accessed: IP address, website, from which the file was accessed, name of the file, data and time accessed, data quantity transferred and report on successful access (also referred to as weblog). We use these access data exclusively in a non-personalised form for the on-going improvement of our Internet offering and for statistical purposes. Our website uses Google Analytics, a Web analysis service of Google Inc. (hereafter: Google). Google Analytics uses "cookies", which are text files that are stored on your computer and that enable analysis of your use of a website. The data generated by the cookie file about the use of our website are then, as a rule, sent to a Google server in the USA and stored there. If the IP anonymisation on our website is activated, your IP address will previously be abbreviated or truncated by Google within the Member States of the European Union or in other Member States of the Agreement on the European Economic Area. Only in exceptional cases is the full IP address transferred to a Google server in the USA and shortened or trunca-

ted only there. By order of the operator of the website, Google will use this information to evaluate your use of the website, to compile reports on the website activity, and in order to provide other services related to the use of the website and of the Internet to the website operators. The IP address sent by Google Analytics from your browser will not be intermingled with other data from Google. You can prevent storage of the cookies by means of activating the appropriate setting in your browser software; however, please note that in that case you may not be able to use all functions of this website. In addition, you can prevent collection of the data generated by the cookie and referring to your use of the website (including your IP address) on the part of Google as well as processing of these data by Google. For this purpose, download the browser add-on available on <http://tools.google.com/dlpage/gaoptout?hl=de> and install it. For more information on this matter, please see <http://tools.google.com/dlpage/gaoptout?hl=de> or <http://www.google.com/intl/de/analytics/privacyoverview.html> (general information about Google Analytics and data protection). Please note that on this website Google Analytics was expanded by means of the `gat._anonymizelp()`; code in order to ensure anonymised entry of IP addresses (also referred to as IP masking).

6. Information about the use of cookies

On various pages we use cookies to render the visit to our website attractive and enable the use of certain specific functions. Cookies are small text files your browser may store on your computer. The process of storing a cookie file on your computer is also called "setting a cookie". You can configure your browser yourself to your own specifications, so that you will be informed whenever any cookies are set, and decide on a case by case basis, or generally, by default, either to accept or refuse such cookies. Cookies can be set for different purposes, e.g. to identify that your PC has already had a connection to a web offer (permanent cookies) or in order to store viewed offers (session cookies). We use cookies to enhance your user comfort. Our partner company is however not allowed, and/or it is technically impossible for the partners, to obtain, process or use personal data from our website by means of cookies. Most of the cookies we use are again deleted from your hard disk after the end of the browser session (session cookies). Other cookies remain on your computer and enable us to recognise you when you next visit our site (permanent cookies). The manner in which we use cookies does not bring about any disadvantages or risks for you. In order to use our comfort functions, we recommend that you allow the acceptance of cookies for our web offering.

7. Withdrawal of consent

Please note that you may at any time revoke, with effect for the future, any authorisation you may have given for the collection of your personal data.

8. Data security and protection, communication by Email

Subject to our technical and organisational possibilities, your personal data are stored in a manner such that they are not accessible for third parties. In email communications we are not able to ensure full data security; we therefore recommend that you use postal mail for any confidential communications.

9. Data information, Requests for modification and Withdrawal of consent

According to the German Federal Data Protection Act (BDSG) you have a right to receive, free of charge, information on your stored data as well as having, if applicable, a right to correction, blocking or deletion of such data. Your data will then be deleted, unless otherwise required by statutory regulations. You may at any time revoke any authorisation you have given us to use your personal data. You may at any time send requests for information, deletion and correction in connection with your data as well as any suggestions to the following address:

tec4U-Ingenieurgesellschaft mbH

For the attention of the Data Protection Officer

Saar-Lor-Lux-Straße15

D-66115 Saarbrücken

Email: datenschutz@tec4u.com